

CENTURY VILLAGE MUSEUM VENDOR APPLICATION & FEES FOR 2024

80 DAYS AROUND THE WORLD BALLOON FESTIVAL – 3 DAY EVENT

The Geauga County Historical Society invites you to participate as a vendor in this event held on the grounds of the Century Village Museum in Burton, Ohio. This is a great opportunity for organizations and businesses to network and engage in their community while celebrating education, artifact preservation, creativity, and comradery in this historic setting!

CRAFT SHOW VENDOR INDOORS	MUST STAY FOR THE DURATION OF THE EVENT FROM START TIME TO CLOSING	SPACE IS 10' X 10' WITH ONE 8' TABLE PROVIDED INSIDE THE BOND BUILDING	\$55/1-DAY \$98/2-DAY \$98/3-DAY
RESALE/STORE/ARTISAN VENDOR - INDOORS	MUST STAY FOR THE DURATION OF THE EVENT FROM START TIME TO CLOSING	SPACE IS 12' X 10 WITH ONE 8' TABLE PROVIDED IN THE BOND BUILDING	\$75/1-DAY \$125/2-DAY \$125/3-DAY
FOOD VENDORS OUTDOORS	MUST STAY FOR THE DURATION OF THE EVENT FROM START TIME TO CLOSING	1 VENDOR PER SITE ADD \$25/DAY FOR ELECTRIC SITE	\$150/1-DAY \$200/2-DAY \$250/3-DAY
CRAFT SHOW VENDORS OUTDOORS	MUST STAY FOR THE DURATION OF THE EVENT FROM START TIME TO CLOSING	SPACE IS 10' X 10' WITH OWN SET UP (1 TABLE & 2 CHAIRS AVAILABLE FOR \$10)	\$50/1-DAY \$89/2-DAY \$89/3-DAY
RESALE/STORE/ARTISAN VENDOR - OUTDOORS	MUST STAY FOR THE DURATION OF THE EVENT FROM START TIME TO CLOSING	SPACE IS 15' X 15' WITH OWN SET UP (1 TABLE & 2 CHAIRS AVAILABLE FOR \$10)	\$70/1-DAY \$120/2-DAY \$120/3-DAY

Vendor Terms, Rules & Regulations:

- Booths may be set up on September 13th, 2024 between the hours of 8:45 AM—2:45 PM on the date of the event. All Booths and Vendors must remain set-up and in complete operation until the close of the event on Sept. 15, 2024 @ 2:00 pm.
- The Lessor (Gauga County Historical Society and its Members) shall not be held liable or responsible for any sustained injury to self or property of the Lessee while on Century Village Museum grounds per this agreement.
- The Lessor will provide NO INSURANCE. All insurance must be placed and paid for by the exhibitor and include the Gauga County Historical Society as Additionally Insured. By signing this agreement, the Lessor relieves Gauga County Historical Society, its members, and the property of all liability in connection with the safe keeping of the Lessee's person/property.
- No Vehicle Access within Century Village Museum historic portion during the hours of 9:45 AM –5:00 PM on any day of an event.
- Vendors are to park in the designated vendor parking area located at the SE side of the property during the event, not in public parking.
- Non-certified service animals are not permitted on the grounds without consent of Gauga County Historical Society Board majority during events or tours.
- The State of Ohio requires all vendors to have a transient vendor's license. By signing this application, the vendors agree to abide by regulations set by the state of Ohio (ORC 5739.17) and provide a copy of the license.
- ALL SPACES WILL BE ASSIGNED BY BOARD-ASSIGNED MUSEUM STAFF MEMBER. ALL BOOTH LOCATIONS ARE ON A FIRST COME FIRST SERVE BASIS AND LOCATIONS WILL BE ASSIGNED BY AVAILABILITY.
- We will not accept duplicate vendors (ex: Avon, Tupperware, Origami Owl, etc.)
- Electricity is Available on a first come/first serve basis as electricity is not available in all areas. Outlets are NOT guaranteed, and extension cords are not provided. (See additional fees for electric above)
- Spaces must be paid for in full to reserve a spot when made along with application and proper documentation. Half Refund will be given up to 90 days before the Event. No refunds will be given after 89 days prior to the event.
- Alcohol is not permitted on the grounds without written permission by the Board of Directors, proper licensing, and a security guard provided. Fees will be added for the cost of any additional expenses to Gauga County Historical Society for the serving of alcohol.

THE VENDOR MUST INITIAL THIS PAGE OF THIS DOCUMENT AND COPIES WILL BE PROVIDED TO SHOW AGREEMENT OF ADHERING TO THE RULES AND REGULATIONS OF THE RENTAL AGREEMENT BETWEEN THEM AND THE GAUGA COUNTY HISTORICAL SOCIETY AND CENTURY VILLAGE MUSEUM. A FULLY COMPLETED APPLICATION AND DEPOSIT, OR PAYMENT IN FULL, ALONG WITH THIS SIGNED CONTRACT UPON CONFIRMING THE AVAILABILITY OF THE DATES REQUESTED WILL BIND THIS AGREEMENT UNLESS AN ACT OF GOD PREVENTS THIS ARRANGEMENT. INSURANCE MUST BE PROVIDED BY THE VENDOR IF SERVING ALCOHOL WITH GAUGA COUNTY HISTORICAL SOCIETY AND CENTURY VILLAGE MUSEUM AS ADDITIONALLY INSURED ON THE POLICY TO SECURE THE DATES REQUESTED.

Initials _____

CENTURY VILLAGE MUSEUM VENDOR APPLICATION & FEES FOR 2024

80 DAYS AROUND THE WORLD BALLOON FESTIVAL – 3 DAY EVENT APPLICATION

Application Deadline: AUGUST 01, 2024 Rec'd in office: _____

VENDING AT EVENT NAME & DATE(S): 80 DAYS AROUND THE WORLD BALLOON FESTIVAL

START TIME: FRIDAY SEPT. 13, 2024 AT 4:00pm END TIME: SUNDAY SEPT 15, 2024 AT 2:00pm

RENTER'S NAME: _____

PRODUCT(S) TO BE SOLD: _____

CIRCLE ONE: BUSINESS NON-PROFIT ORGANIZATION PRIVATE PARTY

MAIN CONTACT PERSON: _____

CONTACT PERSON PHONE #: _____

CITY: _____ STATE: _____

ZIP: _____ EMAIL ADDRESS: _____

ALT. PHONE #: _____ NUMBER OF PEOPLE ATTENDING: _____

CATERER NAME & PHONE (IF APPLICABLE): _____

TENT OR EQUIPMENT RENTAL COMPANY NAME & PHONE (IF APPLICABLE): _____

EVENT DEPOSIT AMOUNT: _____ CASH: _____ CHECK: _____ CREDIT CARD: _____

PAYMENT IN FULL DUE DATE: AUGUST 9, 2024

FINAL PAYMENT IN FULL: _____ CASH: _____ CHECK: _____ CREDIT CARD: _____

WILL ALCOHOL BE SERVED AT NO COST: N/A Y/N WILL ALCOHOL BE SOLD: N/A Y/N

NAME AND PHONE # OF SECURITY OFFICER: N/A

IF ALCOHOL IS SOLD A COPY OF THE LICENSE WILL BE NEEDED - DATE LICENSE RECEIVED BY CVM: _____

EVENT INSURANCE RECEIVED WITH GCHS & CVM LISTED AS ADDITIONAL INSURED - DATE RECEIVED: _____

Tax ID # (FEIN/SSN) _____ Copy of Vendors License (Y/N)

I have read and agree to abide by the terms, rules and regulation set forth above.

AUTHORIZED RENTER SIGNATURE _____ DATE _____

APPROVED BY GCHS/CVM AUTHORIZED REPRESENTATIVE _____

By Signing this agreement, 'I give permission for the Geauga County Historical Society Century Village Museum to use my photograph and other media such as film and quotations, on Geauga County Historical Society Century Village Museum promotional material and publications, for which it may be suitable. Revised 7/10/24